

**HIMACHAL PRADESH STAFF SELECTION COMMISSION HAMIRPUR DISTT.
HAMIRPUR (H.P.)-177001**

Advertisement No. 38-2/2022

Dated: 24.05.2022

Website: <http://www.hpsssb.hp.gov.in>

Opening date for submission of Online Recruitment Application (ORA) Form : 31.05.2022

Closing date for submission of Online Recruitment Application (ORA) Form : 30.06.2022 till 11:59 PM

Online Applications are invited for direct recruitment of under mentioned categories of posts using the website of Himachal Pradesh Staff Selection Commission i.e. <http://www.hpsssb.hp.gov.in>. **The online application can be filled up from 31.05.2022 to 30.06.2022 till 11:59 PM, thereafter website link will be disabled.** The candidates are strictly advised to apply online well in advance to avoid rush during closing dates of submission of Online Recruitment Applications. **No offline Application Form will be accepted by the Commission. The candidates must read the instructions carefully for filling up ORA available on the website of HPSSC i.e. <http://www.hpsssb.hp.gov.in>.**

The downloaded copy of the online application form along with necessary original certificates and self attested photocopies must be brought at the time of documentation or to submit the same whenever required by the Commission to ascertain the eligibility of applicants.

ESSENTIAL QUALIFICATION(S) AND EXPERIENCE ETC.

Date for determining eligibility of all candidates in respect of Essential Qualification(s) and Experience, if any, etc. shall be the prescribed closing date for submission of On Line Recruitment Application (ORA) Form i.e. **30.06.2022 till 11.59PM.**

Age: The minimum and maximum age limit of 18 to 45 years will be reckoned as on 01-01-2022. The upper age limit is relaxable by five years for candidates belonging to Scheduled Caste, Scheduled Tribe and Other Backward Classes, Persons with disabilities & Children/Grand Children of Freedom Fighters of Himachal Pradesh. The upper age relaxation is also available to Ex-servicemen candidates of H.P. as per provisions of relevant rules/instructions of H.P. Govt.

Note:-

- i) The candidates must read the instructions/other terms and conditions carefully, which are available on the website of the HPSSC i.e. <http://www.hpsssb.hp.gov.in> before filling up ORA Forms for the post(s) concerned.
- ii) The candidates are advised to note down the USER ID and PASSWORD and this user ID and password will be applicable for all future reference regarding the examination/tests, downloading roll numbers/call letters/entering fee detail etc. No other assistance can be provided on this issue.
- iii) The candidates are advised to give their working mobile number and email ID, used by them in the online recruitment (ORA) application and ensure their working till the completion of selection process to avoid inconvenience. There is no other means of contacting them except their email & Mobile numbers.
- iv) The candidates shall fill up their complete and correct particulars in the ORA forms to avoid rejection of candidature. Furnishing incorrect information may disqualify the candidate from appearing for recruitment to any post to be advertised by the Commission for a period of three years.
- v) No other mode except online payment is acceptable for examination fees.
- vi) No. of post(s) is/ are tentative and may increase or decrease from time to time for different categories of posts, if any, fresh requisitions received from any requisitioning authorities for the posts having common/similar R & P Rules shall be included in the present number of posts up to 30.09.2022 or the date of written objective screening test whichever is earlier. Therefore, all the candidates are requested to apply under their respective category (s) as the post of any reserved category can be included to be filled up on the basis of this advertisement. The number of vacancies & reservation of post is liable to be altered without any notice.
- vii) The candidates will have to exercise the option in writing at the time of documentation and the selection/allocation of the departments will be made on the basis of "Merit –Cum-Option-Cum-Availability of Post" formula in the case of the posts of various departments and various districts in case of District cadre posts. However, the desirous reserve category candidate(s) may further opt that in case by considering him as MRC (Meritorious Reserve Candidate), he is not getting the post/department/district of his better

preference/choice, then he may be considered in his respective reserve category for giving him better choice/preference for ultimate recommendation.

viii) The recommendations of the Commission will be valid till the appointments are offered to the candidates by the Appointing Authority or for a period of one year from the date of recommendations whichever is earlier. Further, the recommendations shall be made by the Commission from the existing panel as and when the requisitions in respect of the additional vacancies are received from different departments for similar posts with similar/common Recruitment and Promotion Rules till the waiting panel in operation is exhausted or six months, whichever is earlier.”

ix) While preparing the final result, a category wise waiting list (panel) shall be prepared. The candidates placed in the waiting list/panel shall have no right to be appointed except when a selected/recommended candidate does not join and the waiting list is still in operation.

x) The Commission reserves the right to dispense with the written examination for any post keeping in view the number of applications viz-a-viz vacancies and other circumstances. In lieu of marks for written test, the Commission may prescribe a direct selection criteria based on essential qualifications mentioned in the R & P Rules and may directly conduct the Skill test/Physical test/documentation of all the eligible applicants, as the case may be.

xi) The Commission reserves the right to implement any clarifications/instructions, received from the Government during the recruitment process.

xii) The candidates must visit the website regularly for any further information regarding their roll numbers, admit card, documentation etc. They are advised to retain their registered mobile numbers/e-mail addresses till the conclusion of selection process for communication purpose.

xiii) As per instructions of the Government dated 11.06.2019 when an Economically Weaker Sections EWS candidate is not available for selection, the post(s) will be treated automatically as de-reserved and will be filled up from a non EWS candidate of unreserved category.

xiv) The candidates belonging to Antodaya/B.P.L. families, who apply for vacancies reserved for Economically Weaker Sections, on the basis of valid BPL certificate and non-SC/ST/OBC certificate issued by the competent authority as prescribed in the instructions of the Govt. dated 11.06.2019 shall be eligible for concession in examination fee.

xv) The candidate shall be eligible for appointment, if he/she has passed Matriculation and 10+2 from any school/institution situated within Himachal Pradesh. Provided that this condition shall not apply to Bonafide Himachalis.

xvi) The candidates are advised to retain the carbonless copy of their OMR sheets till the conclusion of selection process which may be requisitioned by the Commission as & when deemed necessary.

xvii) Dispute, if any, shall be subject to Court jurisdictions of HP.

xviii) The Commission reserves the right to change any other terms of the advertisement or to rectify the inadvertent/technical errors at any stage.

The detail of Posts, Eligibility Conditions, Mode of Selection and other terms and conditions are as under:-

1. Detail of Posts:-

Name of Department/Board/ Corporation/ Post/Pay Band	Post Code	Number of posts
<p>1. <u>Animal Husbandry Veterinary Pharmacist</u> (on contract basis) Rs. 5910-20200+2800 GP with fixed Contractual emoluments of Rs. 8710/- + 150% of GP/- per month.</p> <p>Note:- <u>The candidates who had applied for this post earlier against Advt. No. 33-2/2017 under Post Code 593 and fulfill the eligibility criteria need not to apply again.</u></p>	958	<p>General (UR)-73, EWS-21, General (WFF)-03, SC UR)-38, SC (BPL)-06, SC (WFF)-01, ST (UR)-07, ST (BPL)-02, ST (WFF)-01, OBC (UR)-30, OBC (BPL)-06</p> <p style="text-align: right;">Total=188</p>

<p>i) The minimum and maximum age limit of such candidates will be reckoned as on 01.01.2017.</p> <p>ii) The date of determining the eligibility of these candidates in respect of Essential Qualifications, experience etc. shall be reckoned as on 31.10.2017.</p> <p>Further the candidates whose categories have changed during this period have to apply afresh.</p> <p>Rest of the terms and conditions of this advertisement shall also apply on such candidates.</p>								
<p>2. Forensics Services Laboratory Assistant (Physics & Ballistics) (on contract basis) Rs. 5910-20200+2400 GP</p>	959	Gen. (UR)-01 Total=01						
<p>3. Forensics Services Laboratory Assistant (Chemistry & Toxicology) (on contract basis) Rs. 5910-20200+2400 GP</p>	960	EWS-01 Total=01						
<p>4. Forensics Services Laboratory Assistant (Biology & Serology) (on contract basis) Rs. 5910-20200+2400 GP</p>	961	EWS-01 Total=01						
<p>5. HP Secretariat Administration Services Clerk (on contract basis) Fixed consolidated contractual emolument of Rs. 12,520/- per month i.e. {60% of the first cell of level-3 of the pay matrix under Himachal Pradesh Civil Services (Revised Pay) Rules, 2022 plus Rs. 400 Secretariat Allowance}.</p>	962	Gen. (UR)-31, EWS-10, Gen. (WFF)-01, SC (UR)-16, SC (BPL)-03, SC (WFF)-01, ST (UR)-03, ST (BPL)-01, OBC (UR)-13, OBC (BPL)-03 Total=82						
<p>6. Health & Family Welfare Medical Laboratory Technician Gr-II (on contract basis) a) Rs. 5910-20200+3000GP. b) Consolidate contractual emoluments Rs. 5910-20200+3000GP+150% of GP-per month</p>	963	Gen. (WXM)-13, OBC (WXM)-04, SC (WXM)-05, ST WXM)-02 Total=24						
<p>7. HPSEBL Law Officer Grade-II (on contract basis) 10900-34800+4300GP</p>	964	Gen. (UR)-03 Total=03						
<p>8. Various Department Junior Office Assistant (Information Technology) (on contract basis) Rs. 5910-20200+1950GP</p>	965	<table border="1"> <thead> <tr> <th data-bbox="746 1910 818 1977">Sr. No.</th> <th data-bbox="818 1910 1145 1977">Name of Department</th> <th data-bbox="1145 1910 1497 1977">Break-up of posts</th> </tr> </thead> <tbody> <tr> <td data-bbox="746 1977 818 2040">1.</td> <td data-bbox="818 1977 1145 2040">Technical Education Vocational & Industrial</td> <td data-bbox="1145 1977 1497 2040">Gen. (UR)-07, EWS-03, SC (UR)-05, SC (WXM)-01, ST</td> </tr> </tbody> </table>	Sr. No.	Name of Department	Break-up of posts	1.	Technical Education Vocational & Industrial	Gen. (UR)-07, EWS-03, SC (UR)-05, SC (WXM)-01, ST
Sr. No.	Name of Department	Break-up of posts						
1.	Technical Education Vocational & Industrial	Gen. (UR)-07, EWS-03, SC (UR)-05, SC (WXM)-01, ST						

		<table border="1"> <tbody> <tr> <td></td> <td>Training, Sundernagar</td> <td>(UR)-01, ST (BPL)-01, ST (WXM)-01, OBC (UR)-04, OBC (BPL)-01 Total=24</td> </tr> <tr> <td>2.</td> <td>Land Records</td> <td>SC (WXM)-01 Total=01</td> </tr> <tr> <td>3.</td> <td>Health & Family Welfare</td> <td>SC (WXM)-04, ST (WXM)-02 Total=06</td> </tr> <tr> <td>4.</td> <td>DC Bilaspur</td> <td>Gen. (UR)-02, EWS-02, OBC (UR)-03 Total=07</td> </tr> <tr> <td>5.</td> <td>Hospitality & Protocol</td> <td>Gen. (UR)-01 Total=01</td> </tr> <tr> <td>6.</td> <td>Settlement Office Shimla</td> <td>Gen. (UR)-02 Total=02</td> </tr> <tr> <td>7.</td> <td>HRTC</td> <td>Gen. (UR)-34, EWS-19, Gen. (WFF)-02, SC (UR)-32, SC (BPL)-06, SC (WFF)-01, ST (UR)-04, ST (BPL)-01, OBC (UR)-25, OBC (BPL)-05, OBC (WFF)-01 Total=130</td> </tr> <tr> <td>8.</td> <td>DC Mandi</td> <td>Gen. (UR)-03, EWS-02, SC (UR)-01, SC (BPL)-01, SC (WFF)-01, ST (UR)-01, OBC (UR)-02, OBC (BPL)-01 Total=12</td> </tr> <tr> <td>9.</td> <td>DC Una</td> <td>Gen. (UR)-02, EWS-03, SC (UR)-02, SC (BPL)-01, ST (UR)-01, OBC (BPL)-01 Total=10</td> </tr> <tr> <td>10.</td> <td>Language & Culture</td> <td>Gen. (UR)-04, ST (UR)-01 Total=05</td> </tr> <tr> <td></td> <td></td> <td>G. Total=198</td> </tr> </tbody> </table>		Training, Sundernagar	(UR)-01, ST (BPL)-01, ST (WXM)-01, OBC (UR)-04, OBC (BPL)-01 Total=24	2.	Land Records	SC (WXM)-01 Total=01	3.	Health & Family Welfare	SC (WXM)-04, ST (WXM)-02 Total=06	4.	DC Bilaspur	Gen. (UR)-02, EWS-02, OBC (UR)-03 Total=07	5.	Hospitality & Protocol	Gen. (UR)-01 Total=01	6.	Settlement Office Shimla	Gen. (UR)-02 Total=02	7.	HRTC	Gen. (UR)-34, EWS-19, Gen. (WFF)-02, SC (UR)-32, SC (BPL)-06, SC (WFF)-01, ST (UR)-04, ST (BPL)-01, OBC (UR)-25, OBC (BPL)-05, OBC (WFF)-01 Total=130	8.	DC Mandi	Gen. (UR)-03, EWS-02, SC (UR)-01, SC (BPL)-01, SC (WFF)-01, ST (UR)-01, OBC (UR)-02, OBC (BPL)-01 Total=12	9.	DC Una	Gen. (UR)-02, EWS-03, SC (UR)-02, SC (BPL)-01, ST (UR)-01, OBC (BPL)-01 Total=10	10.	Language & Culture	Gen. (UR)-04, ST (UR)-01 Total=05			G. Total=198
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<p>9. Land Records Assistant Computer Programmer (on contract basis)</p> <p>i) Pay Band for Regular incumbents: 10300-34800+3800 GP.</p> <p>ii) Emoluments for contract employee: Rs. 14100/- P.M. as per detail given in column No. 15A of R&P Rules.</p>	966	Gen. (UR)-01 Total=01																																	
<p>10. Prisons & Correctional Services Dispenser (on contract basis)</p> <p>(1) Pay scale for regular incumbent (s): Pay band of Rs. 5910-20200+Rs. 3000/- GP (now revised to Rs. 29700-94100 as per HP Civil Services (RP) rules, 2022).</p> <p>(2) Emoluments for contract employee(s):- (i) Rs. 8910/- per month as per details given in Col. No. 15-A. (ii) Now revised to Rs. 17820/- per month as per office memorandum No. Fin</p>	967	Gen. (UR)-03, EWS-01, OBC (UR)-01, SC (UR)-01 Total=06																																	

(C)-B(7)-2/2021 dated 12-01-2022 issued by the Department of Finance to the Govt. of HP.																																			
11. <u>Technical Education Vocational & Industrial Training, Sundernagar Hostel Supdt.-cum-PTI</u> (on contract basis) in the pay scale of 60% of Level-9, Cell-1 e.g. Rs. 21360/- fixed remuneration	968	OBC (UR)-01 Total=01																																	
12. <u>Food, Civil Supplies & Consumer Affairs (Weight and Measures Organization)</u> Inspector Legal Metrology (on contract basis) in the pay scale of Cell-01 (Rs. 38100/-) Level-10 60% of the first cell i.e. Rs. 38100 × 60% = 22860/-	969	OBC (UR)-01, EWS-01, ST (UR)-01 Total=03																																	
13. <u>Forest</u> Junior Engineer (Civil) (on contract basis) Consolidated contractual amount Rs. 23100/- per month i.e. 60% of Pay Matrix 11 of HPCS (Revised Pay) Rules, 2022	970	Gen. (UR)-06, EWS-01, SC (UR)-01, OBC (UR)-03 Total=11																																	
14. <u>HPSEBL</u> Lineman (on contract basis) Contractual emoluments @ of fixed amount equal to the minimum of the pay band plus grade pay of the post i.e. Rs. 6400-20200+GP Rs. 3050/- PM. (Fixed monthly consolidated initial salary=Rs. 11810/- PM)	971	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Name of Circle</th> <th>Break-up of posts</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Shimla</td> <td>Gen. (UR)-09, EWS-02, SC (UR)-02, SC (BPL)-01, OBC (UR)-03, ST (UR)-01 Total=18</td> </tr> <tr> <td>2</td> <td>Rampur</td> <td>Gen. (UR)-08, OBC (UR)-01 Total=09</td> </tr> <tr> <td>3</td> <td>Rohru</td> <td>Gen. (UR)-03, OBC (UR)-01 Total=04</td> </tr> <tr> <td>4</td> <td>Solan</td> <td>Gen. (UR)-09, EWS-02, SC (UR)-01, SC (BPL)-01, OBC (UR)-03 Total=16</td> </tr> <tr> <td>5</td> <td>Nahan</td> <td>Gen. (UR)-09, EWS-02, SC (UR)-03, OBC (UR)-02, ST (UR)-01 Total=17</td> </tr> <tr> <td>6</td> <td>Kangra</td> <td>Gen. (UR)-15, EWS-05, Gen. (WFF)-01, SC (UR)-04, SC (BPL)-01, OBC (BPL)-01 Total=27</td> </tr> <tr> <td>7</td> <td>Dalhousie</td> <td>Gen. (UR)-11, EWS-02, SC (UR)-05, SC (BPL)-01, OBC (UR)-04, OBC (BPL)-01, ST (UR)-01 Total=25</td> </tr> <tr> <td>8</td> <td>Una</td> <td>Gen. (UR)-08, EWS-02, SC (UR)-03, OBC (UR)-03, ST (UR)-01 Total=17</td> </tr> <tr> <td>9</td> <td>Mandi</td> <td>EWS-02, SC (BPL)-01, OBC (UR)-01, ST (UR)-01 Total=05</td> </tr> <tr> <td>10</td> <td>Kullu</td> <td>Gen. (UR)-02, EWS-01, OBC (UR)-01</td> </tr> </tbody> </table>	Sr. No.	Name of Circle	Break-up of posts	1	Shimla	Gen. (UR)-09, EWS-02, SC (UR)-02, SC (BPL)-01, OBC (UR)-03, ST (UR)-01 Total=18	2	Rampur	Gen. (UR)-08, OBC (UR)-01 Total=09	3	Rohru	Gen. (UR)-03, OBC (UR)-01 Total=04	4	Solan	Gen. (UR)-09, EWS-02, SC (UR)-01, SC (BPL)-01, OBC (UR)-03 Total=16	5	Nahan	Gen. (UR)-09, EWS-02, SC (UR)-03, OBC (UR)-02, ST (UR)-01 Total=17	6	Kangra	Gen. (UR)-15, EWS-05, Gen. (WFF)-01, SC (UR)-04, SC (BPL)-01, OBC (BPL)-01 Total=27	7	Dalhousie	Gen. (UR)-11, EWS-02, SC (UR)-05, SC (BPL)-01, OBC (UR)-04, OBC (BPL)-01, ST (UR)-01 Total=25	8	Una	Gen. (UR)-08, EWS-02, SC (UR)-03, OBC (UR)-03, ST (UR)-01 Total=17	9	Mandi	EWS-02, SC (BPL)-01, OBC (UR)-01, ST (UR)-01 Total=05	10	Kullu	Gen. (UR)-02, EWS-01, OBC (UR)-01
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			Total=04
11	Hamirpur	Gen. (UR)-08, EWS-03, SC (UR)-04, SC (BPL)-01, OBC (UR)-01, OBC (BPL)-01, ST (UR)-01	Total=19
12	Bilaspur	Gen. (UR)-06, EWS-01, SC (UR)-02, SC (BPL)-01, OBC (UR)-02, ST (UR)-01	Total=13
13	ES. Circle Shimla	Gen. (UR)-03, SC (UR)-01, OBC (UR)-01	Total=05
14	ES. Circle Hamirpur	Gen. (UR)-03, SC (UR)-01, OBC (UR)-01	Total=05
15	Gen. Circle Nahan	Gen. (UR)-01	Total=01
16	Gen. Circle Palampur	Gen. (UR)-01	Total=01
			G. Total 186

<p>15. HPSEBL Sub-Station Attendant (SSA) (on contract basis) Contractual emoluments @ of fixed amount equal to the Minimum of the Pay Band plus Grade pay of the post i.e. Rs. 6400-20200+GP Rs. 3050/-PM. (Fixed monthly consolidated initial salary=Rs. 11810/-PM)</p>	972	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Name of Circle</th> <th>Break-up of posts</th> <th></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Shimla</td> <td>Gen. (UR)-06, EWS-02, SC (UR)-03, OBC (UR)-03, ST (UR)-01</td> <td style="text-align: right;">Total=15</td> </tr> <tr> <td>2</td> <td>Rampur</td> <td>Gen. (UR)-05, SC (UR)-01</td> <td style="text-align: right;">Total=06</td> </tr> <tr> <td>3</td> <td>Rohru</td> <td>Gen. (UR)-04</td> <td style="text-align: right;">Total=04</td> </tr> <tr> <td>4</td> <td>Solan</td> <td>Gen. (UR)-03, EWS-01, SC (UR)-02, OBC (UR)-01</td> <td style="text-align: right;">Total=07</td> </tr> <tr> <td>5</td> <td>Nahan</td> <td>Gen. (UR)-07, EWS-01, SC (UR)-02, OBC (UR)-02</td> <td style="text-align: right;">Total=12</td> </tr> <tr> <td>6</td> <td>Kangra</td> <td>Gen. (UR)-08, EWS-02, SC (UR)-04, OBC (UR)-02</td> <td style="text-align: right;">Total=16</td> </tr> <tr> <td>7</td> <td>Dalhousie</td> <td>Gen. (UR)-06, EWS-02, SC (UR)-01, SC (BPL)-01, OBC (UR)-03</td> <td style="text-align: right;">Total=13</td> </tr> <tr> <td>8</td> <td>Una</td> <td>Gen. (UR)-06, EWS-01, SC (UR)-01</td> <td style="text-align: right;">Total=08</td> </tr> <tr> <td>9</td> <td>Mandi</td> <td>Gen. (UR)-10, EWS-02, SC (UR)-02, OBC (UR)-04, ST (UR)-01</td> <td style="text-align: right;">Total=19</td> </tr> <tr> <td>10</td> <td>Kullu</td> <td>Gen. (UR)-06, EWS-02, SC (UR)-01, OBC (UR)-03</td> <td style="text-align: right;">Total=12</td> </tr> <tr> <td>11</td> <td>Hamirpur</td> <td>Gen. (UR)-02, EWS-01, SC (UR)-01, OBC (UR)-01</td> <td style="text-align: right;">Total=05</td> </tr> <tr> <td>12</td> <td>Bilaspur</td> <td>Gen. (UR)-06, EWS-02, SC (UR)-01, OBC (UR)-03</td> <td style="text-align: right;">Total=12</td> </tr> <tr> <td>13</td> <td>ES. Circle Shimla</td> <td>Gen. (UR)-10, EWS-03, SC (UR)-02, SC (BPL)-01, OBC (UR)-03, ST(UR)-01</td> <td style="text-align: right;">Total=20</td> </tr> </tbody> </table>	Sr. No.	Name of Circle	Break-up of posts		1	Shimla	Gen. (UR)-06, EWS-02, SC (UR)-03, OBC (UR)-03, ST (UR)-01	Total=15	2	Rampur	Gen. (UR)-05, SC (UR)-01	Total=06	3	Rohru	Gen. (UR)-04	Total=04	4	Solan	Gen. (UR)-03, EWS-01, SC (UR)-02, OBC (UR)-01	Total=07	5	Nahan	Gen. (UR)-07, EWS-01, SC (UR)-02, OBC (UR)-02	Total=12	6	Kangra	Gen. (UR)-08, EWS-02, SC (UR)-04, OBC (UR)-02	Total=16	7	Dalhousie	Gen. (UR)-06, EWS-02, SC (UR)-01, SC (BPL)-01, OBC (UR)-03	Total=13	8	Una	Gen. (UR)-06, EWS-01, SC (UR)-01	Total=08	9	Mandi	Gen. (UR)-10, EWS-02, SC (UR)-02, OBC (UR)-04, ST (UR)-01	Total=19	10	Kullu	Gen. (UR)-06, EWS-02, SC (UR)-01, OBC (UR)-03	Total=12	11	Hamirpur	Gen. (UR)-02, EWS-01, SC (UR)-01, OBC (UR)-01	Total=05	12	Bilaspur	Gen. (UR)-06, EWS-02, SC (UR)-01, OBC (UR)-03	Total=12	13	ES. Circle Shimla	Gen. (UR)-10, EWS-03, SC (UR)-02, SC (BPL)-01, OBC (UR)-03, ST(UR)-01	Total=20
		Sr. No.	Name of Circle	Break-up of posts																																																						
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14	ES. Circle Hamipur	Gen. (UR)-07, EWS-01, SC (BPL)-01, OBC (UR)-01, OBC (BPL)-01 Total=11																																																
15	Gen. Circle Bhaba Nagar	Gen. (UR)-02 Total=02																																																
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<p>16. HPSEBL Electrician (Electrical) (on contract basis) Contractual emoluments @ of fixed amount equal to the Minimum of the Pay Band plus Grade pay of the post i.e. Rs. 6400-20200+GP Rs. 3050/-PM. (Fixed monthly consolidated initial salary=Rs. 11810/-PM)</p>	973	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Name of Circle</th> <th>Break-up of posts</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Shimla</td> <td>Gen. (UR)-04, EWS-02, SC (UR)-01, OBC (UR)-02 Total=09</td> </tr> <tr> <td>2</td> <td>Rampur</td> <td>Gen. (UR)-03, SC (UR)-01, OBC (UR)-01 Total=05</td> </tr> <tr> <td>3</td> <td>Rohru</td> <td>Gen. (UR)-04, EWS-01, OBC (UR)-01 Total=06</td> </tr> <tr> <td>4</td> <td>Solan</td> <td>Gen. (UR)-03, EWS-01, SC (UR)-01, OBC (UR)-01 Total=06</td> </tr> <tr> <td>5</td> <td>Nahan</td> <td>Gen. (UR)-03, SC (UR)-01, OBC (UR)-01 Total=05</td> </tr> <tr> <td>6</td> <td>Kangra</td> <td>Gen. (UR)-05, EWS-02, SC (UR)-02, OBC (UR)-02, ST (UR)-01 Total=12</td> </tr> <tr> <td>7</td> <td>Dalhousie</td> <td>Gen. (UR)-02, OBC (UR)-01 Total=03</td> </tr> <tr> <td>8</td> <td>Una</td> <td>Gen. (UR)- 01 Total=01</td> </tr> <tr> <td>9</td> <td>Mandi</td> <td>Gen. (UR)-06, EWS-02, SC (UR)-02, OBC (UR)-04, ST (UR)-01 Total=15</td> </tr> <tr> <td>10</td> <td>Kullu</td> <td>Gen. (UR)-05, EWS-01, SC (UR)-01, OBC (UR)-02 Total=09</td> </tr> <tr> <td>11</td> <td>Hamirpur</td> <td>Gen. (UR)-04, EWS-01, OBC (UR)-02, ST (UR)-01 Total=08</td> </tr> <tr> <td>12</td> <td>Bilaspur</td> <td>Gen. (UR)-03, EWS-01, OBC (UR)-01 Total=05</td> </tr> <tr> <td>13</td> <td>ES. Circle Shimla</td> <td>Gen. (UR)-07, EWS-02, SC (UR)-03, OBC (UR)-03, ST(UR)-01 Total=16</td> </tr> <tr> <td>14</td> <td>ES. Circle Hamirpur</td> <td>Gen. (UR)-07, EWS-02, SC (UR)-01, OBC (UR)-02 Total=12</td> </tr> <tr> <td></td> <td></td> <td>G. Total 112</td> </tr> </tbody> </table>	Sr. No.	Name of Circle	Break-up of posts	1	Shimla	Gen. (UR)-04, EWS-02, SC (UR)-01, OBC (UR)-02 Total=09	2	Rampur	Gen. (UR)-03, SC (UR)-01, OBC (UR)-01 Total=05	3	Rohru	Gen. (UR)-04, EWS-01, OBC (UR)-01 Total=06	4	Solan	Gen. (UR)-03, EWS-01, SC (UR)-01, OBC (UR)-01 Total=06	5	Nahan	Gen. (UR)-03, SC (UR)-01, OBC (UR)-01 Total=05	6	Kangra	Gen. (UR)-05, EWS-02, SC (UR)-02, OBC (UR)-02, ST (UR)-01 Total=12	7	Dalhousie	Gen. (UR)-02, OBC (UR)-01 Total=03	8	Una	Gen. (UR)- 01 Total=01	9	Mandi	Gen. (UR)-06, EWS-02, SC (UR)-02, OBC (UR)-04, ST (UR)-01 Total=15	10	Kullu	Gen. (UR)-05, EWS-01, SC (UR)-01, OBC (UR)-02 Total=09	11	Hamirpur	Gen. (UR)-04, EWS-01, OBC (UR)-02, ST (UR)-01 Total=08	12	Bilaspur	Gen. (UR)-03, EWS-01, OBC (UR)-01 Total=05	13	ES. Circle Shimla	Gen. (UR)-07, EWS-02, SC (UR)-03, OBC (UR)-03, ST(UR)-01 Total=16	14	ES. Circle Hamirpur	Gen. (UR)-07, EWS-02, SC (UR)-01, OBC (UR)-02 Total=12			G. Total 112
Sr. No.	Name of Circle	Break-up of posts																																																
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<p>17. HPSEBL (C.E. (Gen.) Wing Sunder Nagar) Electrician Power House Electrical (PHE) (on contract basis) Contractual emoluments @ of fixed amount equal to the Minimum of the Pay Band plus Grade pay of the post i.e. Rs. 6400-20200+GP Rs. 3050/-PM. (Fixed monthly consolidated initial salary=Rs. 11810/-PM)</p>	974	<p>Gen. (UR)-09, EWS-03, SC (UR)-03, SC (BPL)-01, OBC (UR)-04, OBC (BPL)-01, ST (UR)-01 Total=22</p>																																																

<p>18. HPSEBL Electrician (M&T) (on contract basis) Contractual emoluments @ of fixed amount equal to the Minimum of the Pay Band plus Grade pay of the post i.e. Rs. 6400-20200+GP Rs. 3050/- PM. (Fixed monthly consolidated initial salary=Rs. 11810/-PM)</p>	975	<p>M&T Circle Bilaspur:- Gen. (UR)-08, EWS-02, SC (UR)-04, OBC (UR)-04, ST (UR)-01 Total=19</p> <p>P&T Circle Hamirpur:- Gen. (UR)-03 Total=03 G. Total=22</p>																		
<p>19. HPSEBL {C.E. (Gen.) Wing Sunder Nagar} Fitter (Hyd. Mech.) (on contract basis) Contractual emoluments @ of fixed amount equal to the Minimum of the Pay Band plus Grade pay of the post i.e. Rs. 6400-20200+GP Rs. 3050/- PM. (Fixed monthly consolidated initial salary=Rs. 11810/-PM)</p>	976	<p>Gen. (UR)-11, EWS-03, SC (UR)-05, SC (BPL)-01, OBC (UR)-04, ST (UR)-01 Total=25</p>																		
<p>20. HP State Agricultural Marketing Board Market Supervisor (on contract basis) Pay Band Rs. 10300-34800+3800 GP Initial pay 14100/-</p>	977	<p>Gen. (UR)-06, EWS-01, SC (UR)-03, OBC (UR)-02 Total=12</p>																		
<p>21. Fisheries Fisheries Officer (on contract basis) Rs. 10300-34800+Grade Pay Rs. 3600 (Initial Start-14430/-)</p>	978	<p>Gen. (UR)-01, EWS-01 Total=02</p>																		
<p>22. Transport Motor Vehicle Inspector (on contract basis) Rs. 10300-34800+3600/- GP</p>	979	<p>Gen. (UR)-01, EWS-01, SC (UR)-01, OBC (UR)-01 Total=04</p>																		
<p>23. Elementary Education Drawing Master (on contract basis) Rs. 10300-34800 Pay Band + 3200 Grade Pay plus enhancements etc. by the Govt.</p>	980	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Name of District</th> <th>No. of post with category</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Bilaspur</td> <td>Gen. (UR)-05, EWS-02, OBC (UR)-03, SC (UR)-01, SC (BPL)-01, ST (UR)-01 Total=13</td> </tr> <tr> <td>2.</td> <td>Chamba</td> <td>Gen. (UR)-07, EWS-02, OBC (UR)-03, SC (UR)-05, SC (BPL)-01, ST (BPL)-01 Total=19</td> </tr> <tr> <td>3.</td> <td>Hamirpur</td> <td>Gen. (UR)-10, EWS-03, OBC (UR)-04, OBC (BPL)-01, OBC (WFF)-01, SC (UR)-04, SC (BPL)-01, ST (UR)-01 Total=25</td> </tr> <tr> <td>4.</td> <td>Kangra</td> <td>Gen. (UR)-22, EWS-08, Gen. (WFF)-01, OBC (UR)-10, OBC (BPL)-02, SC (UR)-14, SC (BPL)-02, ST (UR)-03, ST (BPL)-01 Total=63</td> </tr> <tr> <td>5.</td> <td>Kinnaur</td> <td>SC (UR)-01 Total=01</td> </tr> </tbody> </table>	Sr. No.	Name of District	No. of post with category	1.	Bilaspur	Gen. (UR)-05, EWS-02, OBC (UR)-03, SC (UR)-01, SC (BPL)-01, ST (UR)-01 Total=13	2.	Chamba	Gen. (UR)-07, EWS-02, OBC (UR)-03, SC (UR)-05, SC (BPL)-01, ST (BPL)-01 Total=19	3.	Hamirpur	Gen. (UR)-10, EWS-03, OBC (UR)-04, OBC (BPL)-01, OBC (WFF)-01, SC (UR)-04, SC (BPL)-01, ST (UR)-01 Total=25	4.	Kangra	Gen. (UR)-22, EWS-08, Gen. (WFF)-01, OBC (UR)-10, OBC (BPL)-02, SC (UR)-14, SC (BPL)-02, ST (UR)-03, ST (BPL)-01 Total=63	5.	Kinnaur	SC (UR)-01 Total=01
Sr. No.	Name of District	No. of post with category																		
1.	Bilaspur	Gen. (UR)-05, EWS-02, OBC (UR)-03, SC (UR)-01, SC (BPL)-01, ST (UR)-01 Total=13																		
2.	Chamba	Gen. (UR)-07, EWS-02, OBC (UR)-03, SC (UR)-05, SC (BPL)-01, ST (BPL)-01 Total=19																		
3.	Hamirpur	Gen. (UR)-10, EWS-03, OBC (UR)-04, OBC (BPL)-01, OBC (WFF)-01, SC (UR)-04, SC (BPL)-01, ST (UR)-01 Total=25																		
4.	Kangra	Gen. (UR)-22, EWS-08, Gen. (WFF)-01, OBC (UR)-10, OBC (BPL)-02, SC (UR)-14, SC (BPL)-02, ST (UR)-03, ST (BPL)-01 Total=63																		
5.	Kinnaur	SC (UR)-01 Total=01																		

		<table border="1"> <tbody> <tr> <td>6.</td> <td>Kullu</td> <td>Gen. (UR)-03 EWS-02, OBC (UR)-01, SC (UR)-03, SC (BPL)-01, ST (UR)-01 Total=11</td> </tr> <tr> <td>7.</td> <td>L&S</td> <td>ST (UR)-01 Total=01</td> </tr> <tr> <td>8.</td> <td>Mandi</td> <td>Gen. (UR)-25, EWS-08, Gen. (WFF)-01, OBC (UR)-11, OBC (BPL)-02, SC (UR)-14, SC (BPL)-02, ST (UR)-02, ST (BPL)-01 Total=66</td> </tr> <tr> <td>9.</td> <td>Shimla</td> <td>Gen. (UR)-17, EWS-05, OBC (UR)-07, OBC (BPL)-01, SC (UR)-09, SC (BPL)-01, ST (UR)-01 Total=41</td> </tr> <tr> <td>10.</td> <td>Sirmour</td> <td>Gen. (UR)-08, EWS-01, OBC (UR)-04, SC (UR)-05 Total=18</td> </tr> <tr> <td>11.</td> <td>Solan</td> <td>Gen. (UR)-08, EWS-02, Gen. (WFF)-01, OBC (UR)-04, OBC (BPL)-01, SC (UR)-05, SC (BPL)-01 Total=22</td> </tr> <tr> <td>12.</td> <td>Una</td> <td>Gen. (UR)-14, EWS-12, Gen. (WFF)-02, SC (UR)-02, SC (BPL)-04 Total=34</td> </tr> <tr> <td colspan="2"></td> <td>G. Total=314</td> </tr> </tbody> </table>	6.	Kullu	Gen. (UR)-03 EWS-02, OBC (UR)-01, SC (UR)-03, SC (BPL)-01, ST (UR)-01 Total=11	7.	L&S	ST (UR)-01 Total=01	8.	Mandi	Gen. (UR)-25, EWS-08, Gen. (WFF)-01, OBC (UR)-11, OBC (BPL)-02, SC (UR)-14, SC (BPL)-02, ST (UR)-02, ST (BPL)-01 Total=66	9.	Shimla	Gen. (UR)-17, EWS-05, OBC (UR)-07, OBC (BPL)-01, SC (UR)-09, SC (BPL)-01, ST (UR)-01 Total=41	10.	Sirmour	Gen. (UR)-08, EWS-01, OBC (UR)-04, SC (UR)-05 Total=18	11.	Solan	Gen. (UR)-08, EWS-02, Gen. (WFF)-01, OBC (UR)-04, OBC (BPL)-01, SC (UR)-05, SC (BPL)-01 Total=22	12.	Una	Gen. (UR)-14, EWS-12, Gen. (WFF)-02, SC (UR)-02, SC (BPL)-04 Total=34			G. Total=314
6.	Kullu	Gen. (UR)-03 EWS-02, OBC (UR)-01, SC (UR)-03, SC (BPL)-01, ST (UR)-01 Total=11																								
7.	L&S	ST (UR)-01 Total=01																								
8.	Mandi	Gen. (UR)-25, EWS-08, Gen. (WFF)-01, OBC (UR)-11, OBC (BPL)-02, SC (UR)-14, SC (BPL)-02, ST (UR)-02, ST (BPL)-01 Total=66																								
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		G. Total=314																								
<p>24. Printing & Stationery Franking Machine Attendant (on contract basis)</p> <p>(i) For regular incumbents : Rs. 5910-20200+1900 GP (Pre-revised) i.e. Rs. 20,200/- of the minimum of first cell of level 3 of the pay matrix under HPCS (RP) Rules, 2022.</p> <p>(ii) Emoluments for contract employee(s) : Rs. 7810/- P.M. (Pre-revised). Now Rs. 12120/- i.e. equal to 60% of the first cell of level 3 of the pay matrix under HPCS (RP) Rules, 2022.</p>	981	Gen. (UR)-01 Total=01																								
<p>25. Printing & Stationery Copy Holder (on contract basis)</p> <p>(i) For regular incumbents : Rs. 5910-20200+1900 GP (Pre-revised) i.e. Rs. 20,200/- of the minimum of first cell of level 3 of the pay matrix under HPCS (RP) Rules, 2022.</p> <p>(ii) Emoluments for contract employee(s) : Rs. 7810/- P.M. (Pre-revised). Now Rs. 12120/- i.e. equal to 60% of the first cell of level 3 of the pay matrix under HPCS (RP) Rules, 2022.</p>	982	Gen. (UR)-02 Total=02																								
<p>26. Printing & Stationery Developer (on contract basis)</p> <p>(i) For regular incumbents : Rs. 5910-20200+1900 GP (Pre-revised) i.e. Rs.</p>	983	Gen. (UR)-01 Total=01																								

<p>20,200/- of the minimum of first cell of level 3 of the pay matrix under HPCS (RP) Rules, 2022.</p> <p>(ii) Emoluments for contract employee(s) : Rs. 7810/- P.M. (Pre-revised). Now Rs. 12120/- i.e. equal to 60% of the first cell of level 3 of the pay matrix under HPCS (RP) Rules, 2022.</p>			
<p>27. <u>Printing & Stationery Mechanic (Printing)</u> (on contract basis)</p> <p>(i) For regular incumbents : Rs. 5910-20200+1900 GP (Pre-revised) i.e. Rs. 20,200/- of the minimum of first cell of level 3 of the pay matrix under HPCS (RP) Rules, 2022.</p> <p>(ii) Emoluments for contract employee(s) : Rs. 7810/- P.M. (Pre-revised). Now Rs. 12120/- i.e. equal to 60% of the first cell of level 3 of the pay matrix under HPCS (RP) Rules, 2022.</p>	984	Gen. (UR)-01	Total=01
<p>28. <u>Printing & Stationery Press Duftry</u> (on contract basis)</p> <p>(i) For regular incumbents : Rs. 5910-20200+1900 GP (Pre-revised) i.e. Rs. 20,200/- of the minimum of first cell of level 3 of the pay matrix under HPCS (RP) Rules, 2022.</p> <p>(ii) Emoluments for contract employee(s) : Rs. 7810/- P.M. (Pre-revised). Now Rs. 12120/- i.e. equal to 60% of the first cell of level 3 of the pay matrix under HPCS (RP) Rules, 2022.</p>	985	EWS-01, SC (UR)-01, OBC (UR)-01	Total=03
<p>29. <u>Dharamshala Municipal Corporation Sanitary Supervisor</u> (on contract basis) Rs. 5910-20200+1900 GP Emoluments for Contract Employees 10660/-</p>	986	Gen. (UR)-03	Total=03
<p>30. <u>Himachal Pradesh General Industries Corporation Ltd. Assistant Chemist</u> (on contract basis)</p> <p>i) Pay Scale of Rs. 5910-20200+2800 GP Initial Pay Rs. 11170/- (Pre-Revised)</p> <p>ii) Contractual amount Rs. 11170/-</p>	987	Gen. (UR)-01	Total=01
<p>31. <u>Medical Education & Research Perfusionist (on regular basis)</u> Rs. 10300-34800+3200GP (Pre revised)</p>	988	Gen. (UR)-02, SC (UR)-01, OBC (UR)-01	Total=04

<p>32. <u>HPSEBL</u> Steno Typist (on contract basis) Fixed contractual emoluments equal to Rs. 8700/-+150% increase in Grade Pay per month. However, the pay scale of the post is Rs. 6400-20200+Rs. 2300 Grade Pay. (As per Notification dated 24.04.2020)</p>	989	Gen. (UR)-10, EWS-08, Gen. (WFF)-01, SC (UR)-11, SC (BPL)-02, ST (UR)-02, ST (BPL)-01, OBC (UR)-10, OBC (BPL)-02. Total=47
<p>33. <u>Land Records</u> Statistical Assistant (on contract basis) i) Pay Band for Regular incumbents: Rs. 10300-34800+3800 GP. (Pre-revised) ii) Emoluments for contract employee: fixed amount equal to 60% (sixty percent) of the first cell of the applicable level of the Pay Matrix of the corresponding cadre of employees. As per Govt. finance department letter No. Fin©.B(7)-212021 dated 01.01.2022</p>	990	Gen. (UR)-01, SC (UR)-01 Total=02
<p>34. <u>Technical Education Vocational & Industrial Training, HP</u> Workshop Instructor (Welding) (on contract basis) Rs. 22860/-</p>	991	Gen. (UR)-01, EWS-01 Total=02
<p>35. <u>Technical Education Vocational & Industrial Training, HP</u> Workshop Instructor (Pattern Making) (on contract basis) Rs. 22860/-</p>	992	Gen. (UR)-02 Total=02
<p>36. <u>Technical Education Vocational & Industrial Training, HP</u> Workshop Instructor (Machinist) (on contract basis) Rs. 22860/-</p>	993	Gen. (UR)-01, EWS-01, SC (UR)-01, OBC (UR)-01 Total=04
<p>37. <u>Technical Education Vocational & Industrial Training, HP</u> Psychologist-cum-Rehabilitation Officer on Regular basis Rs. 10300-34800+4200GP, which is equal to Level-12, Cell-1</p>	994	Gen. (UR)-01 Total=01
<p>38. <u>HP State Co-op. Agriculture & Rural Development Bank Ltd.</u> Steno Typist (on contract basis) Rs. 10300-34800 + 3200GP</p>	995	Gen. (UR)-01 Total=01
<p>39. <u>HRTC</u> Junior Office Assistant (Accounts) (on contract basis) (i) Pay Scale for regular incumbents:</p>	996	Gen. (UR)-10, EWS-03, SC (UR)-04, SC (BPL)-01, ST (UR)-01, OBC (UR)-04 Total=23

Rs. 5910-20200+1950GP (ii) Emoluments for Contract Employees: Rs. 7860/- per month (Rs. 5910+1950GP)			
40. <u>Technical Education Vocational & Industrial Training, HP</u> Workshop Instructor (Architecture) (on contract basis) Rs. 22860/-	997	Gen. (UR)-01	Total=01
41. <u>Technical Education Vocational & Industrial Training, HP</u> Workshop Instructor (Electrical) (on contract basis) Rs. 22860/-	998	Gen. (UR)-02, SC (UR)-01	Total=03
42. <u>Technical University, Hamirpur</u> Law Officer (on contract basis) Rs. 10300-34800+4400 GP (old) Level 13 in new pay revision	999	Gen. (UR)-01	Total=01
43. <u>Technical University, Hamirpur</u> Junior Office Assistant (IT) (on contract basis) Rs. 5910-20200+1950 GP Level 4 in new pay revision	1000	Gen. (UR)-01	Total=01
44. <u>HP Human Rights Commission</u> Junior Scale Stenographer (on contract basis) Rs. 5910-20200+2800GP (Pre-revised) & Level as HPCS (RP) Rules, 2022 i.e. 60% of Rs. 28900/- Consolidate contractual amount Rs. 17340/- per month	1001	SC (UR)-01	Total=01
45. <u>Cooperative Societies</u> Secretary in the Kinnaur Distt. Cooperative Marketing & Consumer Federation Ltd. Tapri (on contract basis) Fixed pay Rs. 25000/- per month Regular pay scale after 5 year service Rs. 10300-34800+5400GP	1002	Gen. (UR)-01	Total=01
46. <u>HRTC</u> Computer Operator (on contract basis) (i) Pay Scale for regular incumbents: Rs. 10300-34800+3200GP (ii) Emoluments for Contract Employees: Rs. 13500/- per month (Rs. 10300+3200GP)	1003	Gen. (UR)-08, EWS-01, SC (UR)-01, OBC (UR)-02	Total=12

47. Language & Culture Junior Engineer (Archaeology) (on contract basis) Rs. 10300-34800+3800GP	1004	Gen. (UR)-03	Total=03
48. Language & Culture Draughtsman (on contract basis) Rs. 10300-34800+3800GP	1005	Gen. (UR)-01	Total=01
49. Language & Culture Preservation Assistant (on contract basis) Rs. 10300-34800+3800GP	1006	Gen. (UR)-03	Total=03
50. Language & Culture Cultural Organizer (on contract basis) Rs. 10300-34800+3600GP	1007	Gen. (UR)-01	Total=01

2. Minimum Essential Qualifications as per R&P Rules.

958 Veterinary Pharmacist	<p>i) Should have passed the 10+2 or its equivalent examination from the Board recognized by the State Government and also should have passed the Matriculation Examination with Science from the Board recognized by the State Government. Provided that he should have passed the prescribed Veterinary Pharmacist Training Course of two years duration and Diploma to this effect should have been issued by the CSKHPKV, Palampur or should have passed two years duration course with equivalent syllabus as prescribed by CSKHPKV, Palampur for Veterinary Pharmacist training from a University/Institution recognized by State/Central Government and also recognized by Himachal Pradesh Para Veterinary Council.</p> <p>ii) Candidates must be registered with Himachal Pradesh Para Veterinary Council.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
959 Laboratory Assistant (Physics & Ballistics)	<p>2nd Class Bachelor Degree in Forensic Science from any recognized University. Provided that the candidate must have passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh.</p> <p>Provided this condition shall not apply to Bonafide Himachalis.</p>
960 Laboratory Assistant (Chemistry & Toxicology)	<p>B.Sc. (Medical) with Chemistry as one of the subjects from a recognized University. Provided that the candidate must have passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh.</p> <p>Provided this condition shall not apply to Bonafide Himachalis.</p>
961 Laboratory Assistant (Biology & Serology)	<p>B.Sc. (Medical) Molecular Biology/Bio Technology from a recognized University. Provided that the candidate must have passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh.</p> <p>Provided this condition shall not apply to Bonafide Himachalis.</p>
962 Clerk	<p>i) Bachelor's Degree from a recognized University.</p> <p>ii) Should possess a minimum speed of 30 words per minute in English Type-writing or 25 words per minute in Hindi Type-writing on Computer. Provided that visually impaired persons recruited under 1% quota shall be imparted necessary</p>

	<p>basic training including computer training by the Department concerned through Composite Regional Centre (CRC), Sundernagar instead of passing typing test. They shall have to complete the above training during which three chances will be afforded. If the incumbents fail to qualify the same his/her service shall be terminated. However, the incumbents already in the service shall be afforded sufficient number of chances to complete the aforesaid training.</p> <p>iii) Should have the knowledge of “Word Processing” in Computer as prescribed by the Recruiting Authority.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
963 Medical Laboratory Technician Gr-II	<p>i) 10+2 in Science from a recognized Board of School Education.</p> <p>ii) B.Sc. Medical Laboratory Technology/B.Sc. Medical Technology Laboratory/B.Sc. Medical Technology (Laboratory)/B.Sc. Medical Laboratory Sciences/B.Sc. in Medical Laboratory Technology (Lateral) from a recognized University or an Institution affiliated to a recognized University.</p> <p>iii) Should be registered with the HP Para Medical Council for the above qualification.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
964 Law Office Gr.-II	<p>i) A Professional degree in Law (LLB) from a recognized University.</p> <p>ii) At least 2 years experience as an Advocate.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
965 Junior Office Assistant (IT)	<p>i) Should have passed 10+2 Examination from a recognized Board of School Education/University. OR Matriculation from recognized Board of School Education with one/two year’s Diploma/Certificate from an Industrial Training Institute (ITI) in Information Technology (IT) & Information Technology Enabled Sectors (ITES) as notified by Director General of Employment & Training (Govt. of India) from time to time or three years Diploma in Computer Engineering/Computer Science/IT from a Polytechnic as approved by All India Council for Technical Education (AICTE):</p> <p>ii) Computer typing speed of 30 words per minute in English or 25 words per minute in Hindi. Provided that visually impaired persons selected/recruited under 1% quota will be exempted from acquiring Diploma in Computer Science/Computer Application/Information Technology and passing of typing test instead they shall be imparted necessary basic training including computer training course by the Department concerned through Composite Regional Centre (CRC), Sundernagar or National Institute for the Visually Handicapped (NIVH), Dehradun or Composite Training Centre (CTC), Ludhiana. They shall have to complete the above training for which three chances will be afforded. If the incumbent fails to qualify the same his/her services shall be terminated. However, the incumbents already in the service shall be afforded sufficient number of chances to complete the aforesaid training: Provided further that differently abled persons who are otherwise qualified to hold clerical post as certified being unable to type, by the Medical Board, may be exempted from passing the typing test.</p> <p>Explanation:- The term, “differently abled persons” does not cover visually impaired persons or persons who are hearing impaired but cover only those whose physical disability/deformity permanently prevents them from typing. The above criteria for grant of exemption from passing the typing test shall also be applicable to the Skill Test Norms on Computers.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>

<p>966 Assistant Computer Programmer</p>	<p>Regular course(s) in the following streams from any University/Institution duly recognized by any State/Central Government:- B.E./B.Tech. (Computer Science/Engineering or Information Technology)/MCA/‘B’ or ‘C’ Level of NIELIT with first class or at least 60% marks in aggregate or equivalent grade. OR</p> <p>i) B.E./B.Tech. in other disciplines with first class or at least 60% marks in aggregate or equivalent grade with one year ‘A’ Level of DOEACC (NIELIT)/ Post Graduate Diploma in Computer Science/ Applications/Information Technology with first class or at least 60% marks in aggregate or equivalent grade. ii) Experience of at least one year in Government/Corporate Sector as Assistant Programmer/Programmer/Software Developer. OR</p> <p>i) Master’s Degree in Computer Science/Information Technology (having Mathematics as a subject in graduation) with first class or at least 60% marks in aggregate or equivalent grade. ii) Experience of at least two years in Government/Corporate Sector as Assistant Programmer/Programmer /Software developer. OR</p> <p>i) B.Sc. (Computer Science or Information Technology)/BCA with first class or at least 60% marks in aggregate or equivalent grade. ii) Experience of at least three years in Government/Corporate/Private Sector as Assistant Programmer/Programmer/Software developer. OR</p> <p>i) Three years Diploma from Polytechnic in Computer Science/Engineering or Information Technology with first class or at least 60% marks in aggregate or equivalent grade. ii) Experience of at least three years in Government/Corporate/Private Sector as Assistant Programmer/Programmer/Software Developer.</p>
<p>967 Dispenser</p>	<p>i) 10+2 with Physics, Chemistry and Biology/Math from a Board of School Education. Provided that the candidate must have passed matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided further that this condition shall not apply to Bonafide Himachalis. ii) Diploma in Pharmacy/Bachelor’s Degree in Pharmacy from a recognized Institution/University. iii) Must be registered with a Pharmacy Council of concerned State/Central Government.</p>
<p>968 Hostel Supdt.-cum-PTI</p>	<p>i) Matric from a recognized University/Board or equivalent. ii) Certificate/Diploma in Physical Education/Training of at least one year duration from a recognized University/Board. Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2, as the case may be from the School/Institution situated within Himachal Pradesh: Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>969 Inspector Legal Metrology</p>	<p>Should possess Bachelor Degree from a recognized University in Science (with Physics as one of the subjects)/Technology/Engineering or holds a recognized Diploma in Engineering with post qualification 03 years professional experience. Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2, as the case may be from the School/Institution situated within Himachal Pradesh: Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>970 Junior Engineer (Civil)</p>	<p>i) 10+2 from a recognized Board of School Education. Provided that Matriculation and 10+2 must be passed from any School/Institution situated within Himachal Pradesh. Provided further that this condition shall not apply to the Bonafide Himachalis. ii) Regular full time (3 years) Diploma or Degree in Civil Engineering from a recognized University or an Institution affiliated to a recognized Board or University or from a deemed University.</p>

<p>971 Lineman</p>	<p>Matric with ITI certificate in Wireman/Electrician trade.</p> <p style="text-align: center;">OR</p> <p>Matric with 3 years Diploma in Electrical Engineering from the institutions recognized by the Govt. of HP.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2, as the case may be from the School/Institution situated within Himachal Pradesh: Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>972 Sub-Station Attendant (SSA)</p>	<p>Matric with ITI certificate in Electrician trade.</p> <p style="text-align: center;">OR</p> <p>Matric with 3 years Diploma in Electrical Engineering from the institutions recognized by the Govt. of HP.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2, as the case may be from the School/Institution situated within Himachal Pradesh: Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>973 Electrician (Electrical)</p>	<p>Matric with ITI certificate in Electrician trade.</p> <p style="text-align: center;">OR</p> <p>Matric with 3 years Diploma in Electrical Engineering trade from the institutions recognized by the Govt. of HP.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2, as the case may be from the School/Institution situated within Himachal Pradesh: Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>974 Electrician Power House Electrical (PHE)</p>	<p>Matric with ITI certificate in Electrician trade.</p> <p style="text-align: center;">OR</p> <p>Matric with 3 years Diploma in Electrical Engineering from the institutions recognized by the Govt. of HP.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2, as the case may be from the School/Institution situated within Himachal Pradesh: Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>975 Electrician (M&T)</p>	<p>Matric with ITI certificate in Electrician/Instrumentation trade.</p> <p style="text-align: center;">OR</p> <p>Matric with 3 years Diploma in Electrical Engineering/Instrumentation trade from the institutions recognized by the Govt. of HP.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2, as the case may be from the School/Institution situated within Himachal Pradesh: Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>976</p>	<p>Matric with ITI certificate in Fitter trade.</p>

Fitter (Hyd. Mech.)	<p style="text-align: center;">OR</p> <p>Matric with 3 years Diploma in Mechanical Engineering from the institutions recognized by the Govt. of HP.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2, as the case may be from the School/Institution situated within Himachal Pradesh: Provided this condition shall not apply to Bonafide Himachalis.</p>
977 Market Supervisor	<p>B.Sc. (Agriculture/Horticulture) with atleast 50% score/marks from recognized University/Institution.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2, as the case may be from the School/Institution situated within Himachal Pradesh: Provided this condition shall not apply to Bonafide Himachalis.</p>
978 Fisheries Officer	<p>B.Sc. with Zoology or B.F.Sc. from recognized University in India.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2, as the case may be from the School/Institution situated within Himachal Pradesh: Provided this condition shall not apply to Bonafide Himachalis.</p>
979 Motor Vehicle Inspector	<p>i) 10th standard pass from a recognized Board; and ii) Must possess three years regular Full time Diploma in Automobile Engineering Or Mechanical Engineering from an Institution/University duly approved/recognized by the AICTE/UGC; and iii) Holding a valid driving license authorizing to drive Motor Cycle with gear and Light Motor Vehicle.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 examination any School/Institution situated in Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
980 Drawing Master	<p>10+2 with 50% marks with two years Diploma in Art & Craft Teacher or its equivalent from a University/Institution recognized by the HP Govt.</p> <p style="text-align: center;">OR</p> <p>Bachelor of Arts with Fine Arts/Visual Arts (Painting or Sculpture or Applied Arts) as an elective subject with 50% marks in Fine Arts or its equivalent from a recognized university.</p> <p style="text-align: center;">OR</p> <p>Master Degree in Fine Arts/Visual Arts (Painting and Sculpture) or its equivalent from University/Institution recognized by the HP Govt.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
981 Franking Machine Attendant	<p>i) 10+2 or its equivalent from a recognized Board of School Education/Institution. ii) Ability and minimum one year's experience in the operation of Franking Machine.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 examination from any School/Institution situated in Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>

<p>982 Copy Holder</p>	<p>i) Should have passed 10+2 examination or its equivalent from a recognized Board/University. ii) Two years practical experience in proof Reading from a Government/Semi Government/Private Press having ISO certification.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 examination from any School/Institution situated in Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>983 Developer</p>	<p>i) 10+2 or its equivalent from a recognized Board of School Education/University. ii) Two years National Trade/Apprenticeship Certificate Course in the concerned trade from a recognized I.T.I. or from an institution duly recognized by the Central/State Government. iii) Two years experience as a Developer in a Government/Semi Government/an ISO certified Private Printing Press.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 examination from any School/Institution situated in Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>984 Mechanic (Printing)</p>	<p>i) 10+2 or its equivalent from a recognized Board of School Education/University. ii) Two years Certificate Course in the trade of Mechanic (Printing) or its equivalent from an I.T.I. or an institution duly recognized by the Central/State Government. iii) Three years practical experience in repair, maintenance work of Printing, Binding and Mechanical workshop's machinery equipments in a Government Printing Press or an ISO certified Private Printing Press.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 examination from any School/Institution situated in Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>985 Press Duftry</p>	<p>i) 10+2 or its equivalent from a recognized Board of School Education/Institution. ii) Two years National Trade/Apprentieship certificate course in the trade of binding from a recognized I.T.I. or from an Institution duly recognized by Central/H.P. Government.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 examination from any School/Institution situated in Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>986 Sanitary Supervisor</p>	<p>1. Matriculation in 2nd Division or 10+2. 2. Must possess Diploma in Sanitation.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 examination from any School/Institution situated in Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>987 Assistant Chemist</p>	<p>B.Sc. with Chemistry as one of the subject from a recognized Institution/University, established by law by the State/Central Govt.</p> <p>Note :- A candidate shall be eligible for appointment to Class-III post(s), if, he/she has passed Matriculation and 10+2 examination from any School/Institution situated in Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>

<p>988 Perfusionist</p>	<p>B.Sc. Degree in Perfusion Technology from a recognized university or an institution recognized by Central/State Government.</p> <p>Note :- A candidate shall be eligible for appointment to Class-III post(s), if, he/she has passed Matriculation and 10+2 examination from any School/Institution situated in Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>												
<p>989 Steno Typist</p>	<p>i) Should have passed 10+2 examination or its equivalent from a recognized Board of School Education/University.</p> <p>ii) Should possess following speed in shorthand and typewriting in both languages i.e. English and Hindi at the time of initial appointment:-</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td colspan="2" style="text-align: center;"><u>Speed in Shorthand</u></td> </tr> <tr> <td style="text-align: center;"><u>English</u></td> <td style="text-align: center;"><u>Hindi</u></td> </tr> <tr> <td style="text-align: center;">60 WPM</td> <td style="text-align: center;">60 WPM</td> </tr> <tr> <td colspan="2" style="text-align: center;"><u>Speed in typewriting</u></td> </tr> <tr> <td style="text-align: center;"><u>English</u></td> <td style="text-align: center;"><u>Hindi</u></td> </tr> <tr> <td style="text-align: center;">25 PM</td> <td style="text-align: center;">25WPM</td> </tr> </table> <p>iii) Should have knowledge of word processing in Computer as prescribed by the recruiting authority.</p> <p>Note :-A candidate shall be eligible for appointment to Class-III post(s), if, he/she has passed Matriculation and 10+2 examination from any School/Institution situated in Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>	<u>Speed in Shorthand</u>		<u>English</u>	<u>Hindi</u>	60 WPM	60 WPM	<u>Speed in typewriting</u>		<u>English</u>	<u>Hindi</u>	25 PM	25WPM
<u>Speed in Shorthand</u>													
<u>English</u>	<u>Hindi</u>												
60 WPM	60 WPM												
<u>Speed in typewriting</u>													
<u>English</u>	<u>Hindi</u>												
25 PM	25WPM												
<p>990 Statistical Assistant</p>	<p>B.Com. or B.Sc./B.A. with Economics/Mathematics/ Statistics as one of the subjects or its equivalent from recognized University.</p> <p>Note : A candidate shall be eligible for appointment to Class-III post(s), if, he/she has passed Matriculation and 10+2 examination from any School/Institution situated in Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>												
<p>991 Workshop Instructor (Welding)</p>	<p>I.T.I. Certificate in the concerned trade from a recognized Board/Institution with 02 years post certificate industrial experience.</p> <p style="text-align: center;">OR</p> <p>Three years diploma in respective branch or its equivalent for Workshop Instructor from a recognized Polytechnic Institute/Institution.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>												
<p>992 Workshop Instructor (Pattern Making)</p>	<p>I.T.I. Certificate in the concerned trade from a recognized Board/Institution with 02 years post certificate industrial experience.</p> <p style="text-align: center;">OR</p> <p>Three years diploma in respective branch or its equivalent for Workshop Instructor from a recognized Polytechnic Institute/Institution.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>												
<p>993 Workshop Instructor (Machinist)</p>	<p>I.T.I. Certificate in the concerned trade from a recognized Board/Institution with 02 years post certificate industrial experience.</p> <p style="text-align: center;">OR</p> <p>Three years diploma in respective branch or its equivalent for Workshop Instructor from a recognized Polytechnic Institute/Institution.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh.</p>												

	Provided this condition shall not apply to Bonafide Himachalis.
994 Psychologist-cum- Rehabilitation Officer	<p>Post Graduate Degree in Psychology/Sociology/Social Work or its equivalent from a recognized University or an Institute recognized by the HP Govt. with at least one years experience in Social Work or Vocational Guidance in connection with rehabilitation of the Physically Handicapped.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in Arts/Science or its equivalent from a recognized University or an Institution recognized by the HP Govt. with atleast two years experience in Social Work or Vocational Guidance in connection with the rehabilitation of the Physically Handicapped.</p> <p>Note: A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
995 Steno Typist	<p>(i) 10+2 with 50% marks from recognized Board.</p> <p>(ii) Short hand in English and Hindi with minimum speed of 60 Words per minute and typing speed on computer in Hindi 25 words per minute and 30 words per minute in English including Junior scale Stenographer and Senior Scale Stenographer.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
996 Junior Office Assistant (Accounts)	<p>(i) Bachelor of Commerce (B.Com.) from recognized University.</p> <p>Note:-Candidates having M.Com qualification must have passed B.Com.</p> <p>(ii) At least 1 month certificate/diploma course in Tally Accounting System from any Institution/Govt. registered Computer Centre with at least 6 months experience in Tally Accounting System from any registered firm/company/institution.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
997 Workshop Instructor (Architecture)	<p>I.T.I. Certificate in the concerned trade from a recognized Board/Institution with 02 years post certificate industrial experience.</p> <p style="text-align: center;">OR</p> <p>Three years diploma in respective branch or its equivalent for Workshop Instructor from a recognized Polytechnic Institute/Institution.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
998 Workshop Instructor (Electrical)	<p>I.T.I. Certificate in the concerned trade from a recognized Board/Institution with 02 years post certificate industrial experience.</p> <p style="text-align: center;">OR</p> <p>Three years diploma in respective branch or its equivalent for Workshop Instructor from a recognized Polytechnic Institute/Institution.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
999 Law Officer	<p>i) Should possess a professional degree in Law or its equivalent from any recognized University.</p> <p>ii) At least 5 years experience as an Advocate.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>

<p>1000 Junior Office Assistant (IT)</p>	<p>i) Graduate in any discipline from a recognized University or Institution. ii) One year Diploma in Computer Science/Computer Application/Information Technology from a recognized University/Institution. iii) Computer typing speed of 30 words per minute in English or 25 words per minute in Hindi. OR i) Graduate in any discipline from a recognized University or institution. ii) 'O' or 'A' level Diploma from National Institute of Electronics & Information Technology (NIELIT). iii) Computer typing speed of 30 words per minute in English or 25 words per minute in Hindi. OR i) Graduate in any discipline from a recognized University or Institution. ii) Diploma in Information Technology (IT) from a recognized ITI/Institution. iii) Computer typing speed of 30 words per minute in English or 25 words per minute in Hindi. ****The candidates having recognized Bachelor Degree in Computer Applications or Computer Science & Engineering or Information Technology with typing speed of 30 words per minute in English or 25 words per minute in Hindi shall be exempted from one year diploma in Computer Science/Computer Application/Information Technology from a recognized University/Institution or 'O' or 'A' level Diploma from National Institute of Electronics & Information Technology (NIELIT) or Diploma in information Technology (IT) from a recognized ITI/Institution for the post of Junior Office Assistant (IT). Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>1001 Junior Scale Stenographer</p>	<p>i) Should have passed 10+2 Examination from a recognized Board of School Education/University. ii) Must possess the following speed in Shorthand and Typing on Computer in both languages i.e. English & Hindi at the time of initial recruitment:- Speed in Shorthand English - 80 WPM Hindi - 70WPM Speed in Typing on Computer English - 40 WPM Hindi - 30 WPM Provided that at the time of initial recruitment the candidate shall have to pass shorthand test in either of the language i.e. in Hindi or English at the prescribed speed. Provided further that the candidate will have to pass typing test in both the languages at the time of initial recruitment: Provided further that the incumbent having passed shorthand in one language, at the time of initial recruitment at the prescribed speed, shall have to pass the shorthand test in second language either in Hindi or English within a period of three years from the date of appointment. The appointment letter of such candidate who does not qualify the shorthand test in second language at the time of initial recruitment shall contain the specific condition that he / she shall have to pass the test in shorthand test in second language within a period of three years and if he/she qualifies the shorthand test within the period of three years he/she will be eligible to draw his/her annual increment from due date and the candidate who qualifies the said test after three years will be eligible to draw his/her first increment only from the date of qualifying the prescribed test. iii) Should have the knowledge of word processing in computer as prescribed by the recruiting authority. Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
<p>1002 Secretary</p>	<p>B.A. or B.Com. Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh.</p>

	Provided this condition shall not apply to Bonafide Himachalis.
1003 Computer Operator	<p>Bachelor's Degree in Computer Application/Information Technology/Computer Science or its equivalent from a recognized University or from an Institution recognized by the H.P./Central Government.</p> <p style="text-align: center;">OR</p> <p>03 Years Diploma in Computer Science/Information Technology or its equivalent from a Polytechnic Institute duly recognized by the H.P./Central Government.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree or its equivalent from a recognized University; and Diploma of at least one year duration in Data Entry Operation/Computer Application /Computer Programming or its equivalent from a recognized University or from an Institute duly recognized by the H.P./Central Government.</p> <p style="text-align: center;">OR</p> <p>"O" LEVEL Course from DOEACC Society.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
1004 Junior Engineer (Archaeology)	<p>1. Matriculation or Higher Secondary Part-I from a recognized Board/University;</p> <p>2. Diploma in Civil Engineering or its equivalent from a recognized University/Board.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
1005 Draughtsman	<p>1. Matric</p> <p>2. Diploma of Draughtsman or Assistant architect from recognized institute.</p> <p>Priority will be given to the candidate who has experience of draughtsman in archeological organization.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
1006 Preservation Assistant	<p>B.Sc. with Chemistry from a recognized Institution/University.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
1007 Cultural Organizer	<p>i) Must have passed Matriculation Examination and possessing Degree or Diploma in any performing Arts from a recognized University or Institution.</p> <p>ii) Five years experience in the field of Music Dance or Drama.</p> <p>Note :- A candidate shall be eligible for appointment of this post, if, he/she has passed Matriculation and 10+2 from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.</p>
3. Desirable Qualifications:-	
Post code 958 to 967, 969 to 977, 980 to 985, 987 to 989, 991 to 994, 997 to 1005	Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

968	<ul style="list-style-type: none"> i) Should be capable of maintaining proper account of expenditure of students mess. ii) Should be capable of maintaining proper discipline in the Hostel. iii) Should be able to organize sports games and other recreational activities. iv) Knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh. v) A candidate for appointment to the service or post must be a Bonafied of Himachal Pradesh.
978	<ul style="list-style-type: none"> i) "One year's certificate course or one year's Post Graduate Diploma in Fisheries/Aquaculture from a recognized Institute." ii) Knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
979	<ul style="list-style-type: none"> i) Holding a valid driving license authorizing him to drive heavy goods vehicle and heavy passenger motor vehicle. ii) Knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
986	<ul style="list-style-type: none"> i) Higher qualifications in any of the above subjects. ii) Knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
990	<ul style="list-style-type: none"> i) At least 3 years experience in the field of collection and compilation of statistical data. ii) Higher qualifications in any of the above subjects. iii) Knowledge of customs, manners and dialects of Himachal Pradesh and Suitability for appointment in the peculiar conditions prevailing in the Pradesh.
996	<ul style="list-style-type: none"> i) Knowledge of customs, manners and dialects of Himachal Pradesh and Suitability for appointment in the peculiar conditions prevailing in the Pradesh. ii) Proficiency in use of Accounting Software like Tally/SAP/ERP.
1006	<ul style="list-style-type: none"> i) Certificate in cultural preservation or one year experience in cultural preservation. ii) Knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
1007	<ul style="list-style-type: none"> i) Adequate knowledge of folk Music and folk lore of Himachal Pradesh ii) Capacity to compose music write notation and prepare tunes in Music and ability to train artists in these fields. iii) Ability to organize and manage the stage during performance iv) Knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh. v) Participation in the field of Music Dance or Drama for atleast three years.
4. Mode of Selection (Written test of 100 marks)	
1. The Written Objective type Screening test of two hours duration will consist of 200 Multiple Choice Questions (MCQ) of 100 marks. Each question will be of ½ marks. The skill tests wherever applicable will be of qualifying nature for those who qualify the Written Objective type Screening Test.	
958 to 961, 963, 964, 966 to 980, 987, 990 to 994, 996 to 999, 1002 to 1007	<p>Objective type screening test consisting of 200 Multiple Choice Questions from:-</p> <ul style="list-style-type: none"> i) Subject(s)/field(s) concerned prescribed as essential qualification(s) in the R&P Rules and as notified in the advertisement. =120 questions ii) General Knowledge including General Knowledge of Himachal Pradesh, Current Affairs,

	Everyday Science, Logic, Social Science, General English & General Hindi of Matric standard. = 80 questions
962	<p>i) Objective type screening test consisting of 200 Multiple Choice Questions from General Knowledge including General Knowledge of Himachal Pradesh, Current Affairs, Everyday Science, Word Processing, Social Science, logic, General English of 10+2 standard and General Hindi of Matric Standard.</p> <p>ii) Typing skill test on computer of qualifying nature in minimum prescribed speed of 30WPM in English typewriting or 25 WPM in Hindi typewriting for those who qualify objective type screening test.</p>
965	<p>Objective type screening test consisting of 200 Multiple Choice Questions from :-</p> <p>i) Syllabus relating to Computer Science/Computer Application/Information Technology (IT)/ Information Technology Enabled Sectors (ITES)/Information Practices (IP) prescribed as essential qualification(s) in the R&P Rules and as notified in the advertisement. =140 questions</p> <p>ii) General Knowledge including General Knowledge of Himachal Pradesh, Current Affairs, Everyday Science, Logic, Social Science, General English & General Hindi of Matric standard. = 60 questions</p> <p>i) Skill test on computer with minimum typing speed of 30 words per minute in English or 25 words per minute in Hindi for those who qualify objective type of screening test. Skill test will be of qualifying nature.</p>
981 to 986, 988	Objective type screening test consisting of 200 Multiple Choice Questions from Subject(s)/ field(s) concerned , General Knowledge including General Knowledge of Himachal Pradesh, Current Affairs, Everyday Science, Logic, Social Science, General English & General Hindi of Matric standard.
989	<p>i) Objective type screening test consisting of 200 Multiple Choice Questions from General English of 10+2 standard and Hindi of Matric standard, General Knowledge including General Knowledge of Himachal Pradesh, Everyday Science, Word Processing, Social Science, Current affairs & Logic.</p> <p>ii) Skill test in Shorthand and typing in both languages i.e. English and Hindi at the time of initial appointment with the following minimum speeds for those who qualify objective type of screening test.</p> <p><u>Speed in Shorthand</u> <u>Speed in typewriting</u> English 60 WPM English 25 WPM Hindi 60 WPM Hindi 25 WPM</p> <p>Skill tests will be of qualifying nature.</p>
995	<p>i) Objective type screening test consisting of 200 Multiple Choice Questions from General English of 10+2 standard and Hindi of Matric standard, General Knowledge including General Knowledge of Himachal Pradesh, Everyday Science, Word Processing, Social Science, Current affairs & Logic.</p> <p>ii) Short hand in English and Hindi with minimum speed of 60 Words per minute and typing speed on computer in Hindi 25 words per minute and 30 words per minute in English Skill tests will be of qualifying nature.</p>
1000	<p>Objective type screening test consisting of 200 Multiple Choice Questions from:-</p> <p>i) Subject(s)/field(s) concerned prescribed as essential qualification(s) in the R&P Rules and as notified in the advertisement. =140 questions</p> <p>ii) General Knowledge including General Knowledge of Himachal Pradesh, Current Affairs, Everyday Science, Logic, Social Science, General English & General Hindi of Matric standard. = 60 questions</p> <p>iii) Typing skill test on computer of qualifying nature in minimum prescribed speed of 30WPM in English typewriting or 25 WPM in Hindi typewriting for those who qualify objective type screening test.</p>

1001	<p>i) Objective type screening test consisting of 200 Multiple Choice Questions from General English of 10+2 standard and Hindi of Matric standard, General Knowledge including General Knowledge of Himachal Pradesh, Everyday Science, Word Processing, Social Science, Current affairs & Logic.</p> <p>ii) Skill test in Shorthand in either of the language i.e. in Hindi or English and typewriting in both the languages at the time of initial recruitment with the following minimum qualifying speeds for those who qualify objective type of screening test:-</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>Speed in Shorthand</u></td> <td style="text-align: center;"><u>Speed in typewriting</u></td> </tr> <tr> <td style="text-align: center;">English 80 WPM</td> <td style="text-align: center;">English 40 WPM</td> </tr> <tr> <td style="text-align: center;">Hindi 70WPM</td> <td style="text-align: center;">Hindi 30WPM</td> </tr> </table> <p style="text-align: right;">(Skill tests will be of qualifying nature).</p>	<u>Speed in Shorthand</u>	<u>Speed in typewriting</u>	English 80 WPM	English 40 WPM	Hindi 70WPM	Hindi 30WPM
<u>Speed in Shorthand</u>	<u>Speed in typewriting</u>						
English 80 WPM	English 40 WPM						
Hindi 70WPM	Hindi 30WPM						

5. IMPORTANT INSTRUCTIONS FOR FILLING UP ONLINE APPLICATIONS :-

1. The candidates must read the instructions carefully, which are also available on the website of the HPSSC, i.e. <http://www.hpsssb.hp.gov.in> before **filling up ORA for the post(s) concerned. Incomplete ORA submitted without requisite examinations fee, scanned photograph & scanned signatures of prescribed size, will be rejected straightway.**
2. The candidates are advised to apply online well in time without waiting for the last date of submission of Online application, due to heavy rush on systems on last dates which may lead to non submission of forms.
3. The candidate should enter his/her particulars i.e. Name, Father's Name, Mother's Name & Date of Birth as per his/her Matric Certificate and upload scanned photograph and scanned signature. The size of scanned photograph should be less than 50 kb and size of scanned signature should be less than 30kb. Only after filling the mandatory fields the candidate can move to the next step, otherwise the application will be considered incomplete.
4. The candidates must ensure their eligibility in respect of category, experience, age and essential qualifications(s), etc. as mentioned against each post in the advertisement to avoid rejection at later stage.
5. The candidate shall be eligible for appointment, if he/she has passed Matriculation and 10+2 from any school/ institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.
6. The benefit of reservation for various post(s) will be admissible only to the candidates, who are bonafide residents of Himachal Pradesh in respect of categories, viz., S.C., S.T., O.B.C., Ex-Servicemen, WFF and Physically Disabled (Orthopedically Disabled/ Visually Impaired/ Blind / Hearing Impaired / Deaf & Dumb)/ BPL etc.
7. The candidate should possess requisite essential qualification(s) prescribed for the post(s) for which he/she wants to apply as on closing date fixed for submission of Online Recruitment Applications (ORA).
8. The candidate is allowed to submit only one application form against each post. Multiple application Forms for same post of a candidate are liable to be rejected.
9. The application forms through fax/post shall not be entertained and the Commission does not take responsibility to inform such candidates.
10. Married daughters/grand-daughters of freedom fighters and Ex-serviceman are entitled for reservation under Ward of Freedom Fighter and Ward of Ex-Serviceman category respectively subject to the final outcome of **SLP No. 31435/2016 titled as State of HP & ors V/s Neelam Kumari pending before the Hon'ble Supreme Court of India.**
11. Eligibility for vacancies in Sub-Category of SPORTSMAN shall be as per the norms framed by department of Youth Services and Sports.
12. The Commission reserves the right to dispense with the written examination for any post keeping in view the number of applicants viz-a-viz vacancies & other circumstances.
13. **The certificate of Scheduled Caste, Scheduled Tribe, Other Backward Classes should be on parental basis, failing which candidature of such candidates will be rejected.**
14. The candidates belonging to OBC of HP Category must produce OBC certificate(s) on the prescribed format, which should not be more than one year old at the time of last date fixed for submission of Online Recruitment Application. The validity of the certificate is required to be seen at the time of documentation. The candidates are also required to produce the old certificate of the time of filling of the application.
15. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by the Competent Authority i.e. DC/ADC/ADM/ SDO (Civil) of the area where the candidate and /or his family resides; and revenue officer not below the rank of Tehsildar. The validity of IRDP/BPL certificate is of six months from the date of its issuance. The candidate is required to furnish the valid certificate including the old certificate of the time of the filling the application in support of his/her claim.
16. The validity of the certificate is required to be seen at the time of documentation. The candidate belonging to unreserved BPL category are not required to submit Income & Asset Certificate. They shall be treated as eligible for EWS reservation on the basis of valid BPL Certificate issued by the competent authority and supplemented by the non-SC-/ST/OBC Certificate. If any BPL candidate applies for the post reserved for EWS category he/she shall

have to submit a valid B.P.L. certificate countersigned by the Block Development Officer and also a non-SC/ST/OBC certificate issued by the competent authority. The candidate must possess these certificates on prescribed formats at the time of submission of Online Recruitment application Form or by the prescribed closing date of applications.

17. If in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non-availability of suitable candidate belonging to EWS, such vacancies for that particular year shall not be carried forward to the next recruitment year as backlog. In other words, when an EWS candidate is not available for selection, the post will be treated automatically as de-reserved and will be filled up from a non-EWS candidate of unreserved category.
18. The candidates belonging to disabled categories with disability of 40% or more are allowed extra time of minimum one hour for examination of three hour duration i.e. 20 minutes per hour. In case of visually impaired candidates making request for the scribes, he/she/will have to submit a written request for the same to the Centre Superintendent immediately after receipt of his roll number.
19. Examination fee once paid will not be refunded and neither it be held in reserve for any other examination or selection under any circumstances.

6. EXAMINATION FEES:-

The detail of Exam. fee for different categories is as under:-

Sr. No.	Category	Exam Fees
1.	General Category/E.W.S., Ex Servicemen of HP relieved from Defence Services on their own request before completion of normal tenure.	Rs. 360/-
2.	General IRDP, Physically Handicapped, Ward of Freedom Fighter, Ward of Ex-Servicemen of HP.	Rs. 120/-
3.	S.C. of H.P./S.T. of H.P./O.B.C. of H.P./BPL of H.P./EWS (BPL) (including S.C./S.T./O.B.C., Ex-Servicemen of H.P. relieved from Defence Services on their own request before completion of normal tenure, SC/ST/OBC wards of Ex-SM of H.P., i.e. Dependent sons, daughters and wives of Ex-SM and SC/ST/OBC Persons with Disability).	Rs. 120/-
4.	Female candidates, Ex-Servicemen of H.P. (Ex-Servicemen, who are relieved from Defence Services after completion of normal tenure)/Blind/Visually Impaired of H.P.	No Fee

7. Mode of Payment:-

The candidate can deposit the requisite fee through “**Online Payment Gateway**” using Credit Card/Debit Card/ Net Banking. There will not be any other mode of payment of examination fee.

8. FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES:-

In case of any guidance/information/clarification regarding their Online Recruitment Applications (ORA), candidature etc. candidates may contact HPSSC Reception Counter in person or on Phone No. 01972-222204,222211, Toll Free No. 1800-180-8095 or on email ID i.e. sssb-hp@nic.in on any working day between 10:00 A.M. to 05:00 P.M.

9. ADMISSION/ REJECTION:-

The information in respect of provisionally admitted candidates and rejected candidates will be uploaded on the official website of the Commission before the conduct of Screening Test/ Examination for the concerned post(s).

The candidates are required to submit their requisite documents in support of their eligibility for the concerned post(s) at the time of documentation. The requisite documents submitted by the candidates, will be scrutinized and list of proposed rejected candidates will be uploaded on the website of the Commission for information of all concerned.

*Admissions and rejections will be uploaded on the official website and **No separate intimation in this regard will be sent by post. 07 day's time will be given to file representation(s) against the proposed rejections, if any, from the date of uploading the list of rejected candidates on the official website of the Commission for the concerned post(s).***

The candidates are advised to visit the Commission's official website <http://www.hpsssb.hp.gov.in> from time to time for updates in their own interest.

10. ADMIT CARD:

No Admit Card(s) will be sent by post and provisionally admitted candidates will have to download their respective Admit Card from the official website of the Commission i.e. <http://www.hpsssb.hp.gov.in> . The message in this regard will also be sent on their registered Mobile No. or e-mail Id (if provided during the registration). The candidates may download his/her Admit Card either by entering Application ID, Name and Date of Birth. A One Time Password (OTP) will be sent on registered mobile/ e-mail ID which will be required to be entered before downloading the Admit Card.

11. SUBMISSION OF CERTIFICATES/DOCUMENTS:-

The downloaded/printed copy of the Online Application Form alongwith necessary original certificates and self attested photocopies will have to be produced at the time of documentation. No offline Application Form will be accepted by the office.

12. CATEGORY CLAIMS:-

The category once claimed by the candidate(s) will not be allowed to be changed at any stage. The S.C. of Himachal Pradesh / S.T. of Himachal Pradesh / O.B.C. of Himachal Pradesh/ WFF of Himachal Pradesh / Ex-Servicemen of Himachal Pradesh and Physically Disabled of Himachal Pradesh candidates must possess such certificates(s) in support of their claims made in the Online Recruitment Application(s) (ORA) while applying for the concerned post(s). The benefit of reservation will be admissible on parental basis only. All the candidates belonging to reserved categories are also required to go through the relevant instructions of the Government of Himachal Pradesh issued from time to time in order to ensure that they are eligible under a particular category and submit the applicable certificates only on the prescribed formats at the time of documentation.

13. ELIGIBILITY CONDITIONS:-

- i. The date of determining the eligibility of all candidates in terms of Essential Qualifications, experience etc. shall be reckoned as on the closing date for submitting the Online Recruitment Applications (ORA).
- ii. The decision of the Commission regarding eligibility etc. of a candidate will be final.
- iii. Onus of proving that a candidate has acquired requisite degree/ essential qualifications by the stipulated date is on the candidate and in the absence of proof the date as mentioned on the face of certificate/ degree or the date of issue of certificate / degree shall be taken as date of acquiring essential qualification.
- iv. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order / letter in this regard, indicating the Authority (with number and date) under which it has been so treated, otherwise the ORA is liable to be rejected.

14. SCREENING TEST/EXAMINATION/DOCUMENTATION ETC.:-

- i) In cases where the number of eligible candidates for recruitment to the post(s) advertised by the Commission is inordinately large, the Commission may limit/ shortlist the number of eligible candidates to be called for documentation by subjecting them to a Written Screening Test which may be objective type or descriptive or both. Final selection of a candidate will be made solely on the basis of the marks obtained in the Written Screening Test/ main subjective type test. If the candidates score equal marks, then a candidate who is senior in age will be placed above the candidate junior in age.
- ii) Where a skill test comprising of type and shorthand test or both is an Essential Qualification, the candidates will be required to undergo these tests for the prescribed speeds. Where a Physical Test is prescribed/required, the candidate will be required to undergo the required Physical Test as per Physical Standards laid down. The Commission shall not be liable for any injury or damage sustained by the candidates while going through such tests. However the skill tests/physical tests will be of qualifying nature.
- iii) The provisional answer key of each Written Screening Test (objective type) will be uploaded on the official website after the freezing of the answer sheets of the candidates for calling objections from the candidates. Seven day's time shall be given for inviting objections in the answer key, if any. The objections will be got vetted through an expert panel and the result will be finalized as per the revised answer key.
- iv) Any request for rechecking/re-evaluation of scripts of written tests/Skill tests/Physical tests will not be entertained.
- v) The eligibility of candidate(s) called for the documentation will be determined on the basis of original documents produced at the time of documentation and the Commission will not be responsible if the candidature of any candidate is rejected at that stage or at the time of verification by the Appointing Authority. As such, admission to the Written Screening Test/Examinations shall be purely provisional.

- vi) The Centers for holding the examination are liable to be changed at the discretion of the Commission. However, every effort will be made to allot the examinations centre(s) of their choice to the candidates. But, the Commission may, at its discretion, allot a different centre to a candidate if circumstances so warrant.

15. OTHER CONDITIONS:-

1. All candidates, whether in Government Service or Government owned Industrial or Public Enterprises or other similar organizations or in private employment should submit their applications online directly to the Commission. Persons already in regular Government service, whether in a permanent or temporary capacity are required to submit a declaration that they have informed in writing to their Head of Office/ Department that they have applied for a particular post. In case, a communication is received from their employer by the Commission withholding permission to any candidate applying for/ appearing for the examination, his/her application(s) will be liable to be rejected.
2. Contract/Casual/adhoc/daily wages /work charged employees do not need to produce NOC from the concerned employer.
3. In Government service (regular service) candidates may apply to the Commission along with requisite examination fees with information to their Heads of Departments/Employer for issuing NOC.
4. Candidate who is or has been declared by the Commission to be guilty of:-
 - (a) Obtaining support for his/her candidature by the following means, namely:-
Offering illegal gratification to, or applying pressure on, or blackmailing or threatening to blackmail any person connected with the conduct of the examination, or
 - (b) Impersonating, or
 - (c) procuring impersonation by any person, or
 - (d) submitting fabricated documents or documents which have been tampered with, or
 - (e) making statements which are incorrect or false or suppressing material information, or
 - (f) resorting to the following means in connection with his/her candidature for the examination, namely:-
Obtaining copy of question paper through improper means, finding out the particulars of the persons connected with secret work relating to the examination, influencing the examiners, or
 - (g) using unfair means during the examination, or
 - (h) writing obscene matter or drawing obscene sketches in the scripts, or
 - (i) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating disorderly scene and the like, or
 - (j) harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examinations, or
 - (k) being in possession of or using mobile phone, pager or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination; or
 - (l) violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination, or
 - (m) attempting to commit or as the case may be abetting the Commission of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself/herself liable to Criminal prosecution, be liable to be disqualified by the Commission from the examination for which he/she is a candidate and/or to be debarred either permanently or for a period as specified by the Commission from any examination or selection.

16. CHECK LIST:

VERIFY THE FOLLOWING BEFORE SUBMITTING THE ONLINE RECRUITMENT APPLICATION OR DOCUMENTS/ CERTIFICATES:-

- a. That no column is wrongly filled or kept blank as the information furnished therein would be used to determine the eligibility of candidates.
- b. That copies of only following documents/certificates are to be provided in support of claims made / information given in the Online Recruitment Application(ORA) at the time of documentation:-
 - i) Matriculation certificate for age proof.
 - ii) Degree/Diploma certificates along with Marks Sheets of all years in support of Educational Qualifications as prescribed under Essential Qualification column of R & P Rules. The provisional certificate(s) along with marks sheets of all semesters/ years.
 - iii) Experience certificate(s) wherever required.
 - iv) Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the authority (with number & date) by which it has been so treated and that if the qualification possessed by the candidates is equivalent, a copy of order/letter under which it has been so treated may also be enclosed.

- v) Caste certificates, if applicable.
- vi) BPL certificates, if applicable.
- vii) All other certificates, if any required for determining eligibility etc. as mentioned in mode of selection criteria which so ever applicable to the applicants.

17. DISQUALIFICATIONS FOR ADMISSION TO THE EXAMINATION(S):

No candidate will be eligible for admission to the examination:-

- a) If he/she has been dismissed from any previous service;
- b) If he/she has been convicted of any offence involving moral turpitude or has been bound down for good conduct under the provisions contained in Chapter VIII of the Code of Criminal Procedure, or has been permanently debarred /disqualified from appearing in any examination or selection;
- c) If he/she is found either directly or indirectly influencing the selection process in any manner;
- d) If a male candidate who has more than one living wife and if a female candidate, who has married a man already having another wife; or
- e) If he/she is an un-discharged insolvent.

18. ABBREVIATIONS:

- OTP : One Time Password
- HPSSC : Himachal Pradesh Staff Selection Commission
- UR : Unreserved
- S.C : Scheduled Caste of H.P.
- ST : Scheduled Tribe of H.P.
- OBC : Other Backward Classes of H.P as declared by the Govt. of H.P. from time to time
- Ex-SM : Ex-servicemen of H.P.
- WFF : Wards of Freedom Fighters of H.P.
- Wards of Ex-SM : Wards of Ex-Serviceman of H.P.
- PWD : Persons with disabilities of H.P.
- OH : Orthopedically Handicapped.
- VI : Visually impaired.
- HI : Hearing Impaired.
- EWS : Economically Weaker Sections.

19. Steps to Fill Up Online Application Form

- **Step 1:** The candidate needs to get him/her self registered on the ORA by using the Option “Sign up” given on the official web site.
- **Step 2:** After completing the registration the candidate will sign in into the application by using the user name and password created by him/her at the time of registration.
- **Step 3:** The category wise detail of posts will be displayed on the website i.e. <http://www.hpsssb.hp.gov.in> applicant can apply for the post by clicking the “Apply” button against it.
- **Step 4:** Candidate needs to choose preferred District and Tehsil for examination.
- **Step 5:** After selecting the preferred District and Tehsil the candidate needs to fill his/her personal as well as contact details.
- **Step 6:** After filling up the form for personal and contact details, the candidate needs to upload his/her scanned photograph and signature.
- **Step 7:** The candidate needs to provide his/her educational details as per the post.
- **Step 8:** If the experience is required for the particular post, then the candidate will be redirected to Experience Page else he will be redirected to payment option.
- **Step 9:** Make payment.
- **Step 10:** For the successful completion of ORA procedure, ensure that the application status must be “fee received”.

Sd/-

(Dr. Jitender Kanwar (HPAS)
Secretary,
H.P. Staff Selection Commission,
Hamirpur.